



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BMU/2025/16771

Date: 03/12/2025

Office Order

Dr. Sarjana Sultana, Medical Officer, Department of Orthodontics, Bangladesh Medical University is hereby permitted to leave the country for **Familial Issue** (for visiting to her own brother) in **Austria**. She has been granted earned leave for 20 (Twenty) days from 10-12-2025 to 29-12-2025. During this period **Dr. Firoj Ali Mufthi**, Medical Officer of the same department will look after the duties of **Dr. Sarjana Sultana**.

The University or Government of Peoples Republic of the Bangladesh will not bear any financial liability either in local or foreign purpose.

By orders,

Bahman 03/12/25

Md. Hafizur Rahman
Registrar (In Charge)

No: BMU/2025/16771/11(12)

Date: 03/12/2025

Copy forwarded for information and necessary action to:

01. The High Commission/Embassy of Austria in Bangladesh.
02. The High Commission/Embassy of Bangladesh in Austria.
03. Director General, Immigration and Passport, Dhaka.
04. Chairman, Department of Orthodontics, BMU, Shahbag, Dhaka.
05. Director, Hospital/Finance & Accounts, BMU, Shahbag, Dhaka.
06. **Dr. Sarjana Sultana**, Medical Officer, Department of Orthodontics, BMU, Shahbag, Dhaka.
07. **Dr. Firoj Ali Mufthi**, Medical Officer, Department of Orthodontics, BMU, Shahbag, Dhaka.
08. PS to Vice Chancellor, PS to Pro-Vice Chancellor (Academy), PS to Pro-Vice Chancellor (Admin), PS to Pro-Vice Chancellor (Research & planning)/Treasurer, BMU, Dhaka.
09. Immigration officer/Passport Officer Hazrat Shahjalal International Airport, Dhaka/anyother port authority.
10. P. O to Registrar, BMU, Shahbag, Dhaka.
11. P. A to Proctor, BMU, Shahbag, Dhaka.
12. University website: www.bmu.ac.bd

A.T.M Aminul Islam
03.12.2025

A.T.M Aminul Islam
Deputy Registrar